



August, 2016

**Re: Dismissal Procedure for Early Release Days**

Dear Franklin Academy Parents:

Our first early release day of the school year is on **Thursday, September 15, 2016**. I wanted to take a moment to review with you the dismissal procedures for these days:

**Elementary (K-5):**

- Carpool arrival begins at 11:00 a.m.
- Regular carline arrival begins at 11:10 a.m.
- Late pickups – anyone picked up from 11:45 a.m. (parents must park and sign out their child - \$1.00 per minute after 11:45 a.m.)

**Middle School (6-8)**

- Carpool arrival begins at 12:00 Noon
- Regular carline arrival begins at 12:10 p.m.
- Late pickups – anyone picked up from 12:45 p.m. (parents must park and sign out their child - \$1.00 per minute after 12:45 a.m.)

Below, I have indicated ll future early release date for the school year. The same procedures will apply.

- Thursday, October 27
- Tuesday, November 8
- Thursday, December 22
- Thursday, January 12, 2017
- Thursday, February 23
- Thursday, March 23
- Thursday, June 8 – Last Day of School

I thank you for your cooperation and continued support.

Sincerely,

Mr. Doug Piper  
Principal  
Franklin Academy Cooper City